BIOLOGY 1740  
Principles of Biology II - Lab

Instructor: Yasu Kitamura  
Office: EESAT 334 or EESAT 246  
Phone: 940 565-4775  
Office Hours: (Tue 9:30 – 11:00, Wed 3:00 – 5:30)  
E-mail address: yk0005@unt.edu  
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Attendance: Attendance in lab is mandatory. Note: There are no make-up labs. In the event of an absence, it is your responsibility to contact your laboratory instructor as soon as possible to obtain important information.

Grading:

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<th>Grade Assignments:</th>
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| Quizzes (9 @ 10 pts each) = 90          | 90| 349 pts – 390 pts = A  
| Pre-Lab (10 @ 5 pts each) = 50          | 50| 310 pts – 348 pts = B  
| Notebook (2 @ 50 pts each) = 100        | 100| 271 pts – 309 pts = C  
| Exams (2 @ 75 pts each) = 150           | 150| 232 pts – 270 pts = D  
| Total possible points = 390             | 390| 231 pts and below = F

- A 10-point quiz will be given during the first ten minutes of each lab period, for a total of 10 quizzes. Material will include information from both the previous lab and the current lab. Questions will be a combination of short answer, fill in the blank, and matching.
- The lowest quiz grade will be dropped at the end of the semester. For this reason, missed quizzes cannot be made-up for any reason. **NOTE:** Arriving to lab after the quiz has been administered OR leaving the lab after the quiz but before the lab is completed will automatically result in a grade of “ZERO”.
- A pre-lab assignment, as determined by your laboratory instructor, is due at the beginning of each laboratory period. One pre-lab grade will be dropped at the end of the semester. Therefore, missed pre-lab assignments cannot be made-up for any reason. Late pre-labs will not be accepted.
- A lab notebook comprised of quizzes, pre-lab assignments, drawings*, terminology and other pertinent information, is to be handed in twice during the semester. Late notebooks will not be accepted.
- Two exams will be administered during the semester. Exams will include short answer, labeling / diagramming, fill-in-the-blank, multiple choice, as well as practical questions. **NOTE:** There are no make-ups for missed exams. Exam grades will NOT be dropped.

*Original student drawings only – no photocopies, photographs, or reproductions of any kind.

Dissections: Dissections are a required element of the course.

Lab Rules: No food or drink is allowed in the lab. Students are responsible for leaving their workstations clean and orderly. Students must complete lab and check out with instructor before leaving.

Policy on Academic Misconduct: No cheating will be tolerated. Anyone suspected of or caught cheating (all forms) will automatically receive a grade of zero for the quiz or exam and the matter will be turned over to the Dean of Students or the appropriate authority.

Policy on Disability Accommodations: The Department of Biological Sciences, in cooperation with the Office of Disability Accommodation, complies with Section 504 the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written request before the 12th class day so that the necessary arrangements may be made.

Lab Coordinator: Kimberly Piccolo; BB 359; x4472; kpiccolo@unt.edu  
Lab Prep: Katie Sprencel